

Board of Chiropractic Examiners

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Satellite Office Certificate

California Code of Regulations Section 308 states:

“(a) Each person holding a license shall display a current active license in a conspicuous place in the licensee’s principal office or primary place of practice.

(b) Any licensed Doctor of Chiropractic with more than one place of practice shall obtain from the Board a Satellite Office Certificate for each additional place of practice. Said certificate must be renewed annually.

(c) A licensed Doctor of Chiropractic must display in a conspicuous place a current active Satellite Office Certificate at the office for which it was issued.

No licensed Doctor of Chiropractic shall display any chiropractic license, certificate or registration, which is not currently active and valid.”

To obtain a satellite certificate, you can request a satellite application from the Board or obtain one from our web site. You must submit the **original** application form along with a \$5.00 fee. You are required to have a satellite certificate for each sub-office where you are practicing. Satellite certificates are non-transferable. Any change to the satellite location, such as moving, requires a new certificate and the former certificate should be returned to the Board. If you request cancellation of a certificate, it is the certificate holder’s responsibility to return the original Satellite Office Certificate to the Board.

Practice cannot commence at the sub-office location until receipt of the Satellite Office Certificate and it is conspicuously posted. The annual renewal fee for a certificate is \$5.00 per satellite office and expires on the last day of your birth month.

If you are a traveling chiropractor and conduct your practice out of an automobile or motorhome, you are not required to have this certificate. However, you are required to supply the Board with a written statement indicating you are a traveling chiropractor.